

Meeting of Council

Tuesday 1 November 2011

Members of Cherwell District Council,

A meeting of Council will be held at Bodicote House, Bodicote, Banbury, OX15 4AA on Tuesday 1 November 2011 at 6.30 pm, and you are hereby summoned to attend.



Sue Smith
Chief Executive

Monday 24 October
2011

AGENDA

1 Apologies for Absence

2 Declarations of Interest

Members are asked to declare any interest and the nature of that interest which they may have in any of the items under consideration at this meeting.

3 Communications

To receive communications from the Chairman and/or the Leader of the Council.

4 Petitions and Requests to Address the Meeting

The Chairman to report on any requests to submit petitions or to address the meeting.

5 Urgent Business

The Chairman to advise whether they have agreed to any item of urgent business being admitted to the agenda.

6 Minutes of Council (Pages 1 - 8)

To confirm as a correct record the Minutes of Council held on 29 September 2011.

7 Minutes

- a) Minutes of Executive, Lead Member Decisions and Executive Decisions not included in the Forward Plan

The Leader of the Council to formally propose that the minutes of the meetings of the Executive and Lead Member Decisions as set out in the Minute Book (circulated separately) be received and to report that since the last meeting no decisions have been taken by the Executive which were not included in the Forward Plan.

- b) Minutes of Committees

The Leader of the Council to formally propose that the minutes of committees as set out in the Minute Book (circulated separately) be received.

(N.B. There are no exempt minutes)

8 Questions

- a) Written Questions

To receive any written questions and answers which have been submitted with advance notice in accordance with the constitution. A written response to the question will be circulated at the meeting.

- b) Questions to the Leader of the Council

The Chairman to invite questions to the Leader of the Council (including any matters arising from the minutes).

Following a response to their question being provided members will be entitled to a follow up or supplementary question.

- c) Questions to Committee Chairmen on the minutes

The Chairman to invite questions to Chairmen of Committees on any matter arising from the minutes of their committee (if any).

9 Motions

To debate any motions which have been submitted with advance notice, in accordance with the constitution.

Council Business Reports

10 Parliamentary Boundary Review (Pages 9 - 20)

Report of Chief Executive

Summary

To consider the proposals of the Parliamentary Boundary Review and agree the council's submission to the Local Government Boundary Commission for England on the Oxfordshire County Boundary Review.

Recommendations

Council is recommended to:

- (1) Consider and endorse the response on the Parliamentary Boundary Review which proposes the transfer of the Ambrosden & Chesterton and Launton wards of Cherwell District to the Henley constituency.
- (2) Delegate authority to the Chief Executive, in consultation with the member working group, to finalise the Council's submission to the Boundary Commission for England.
- (3) Agree that the member working group continues to meet as required to consider issues emerging from the on-going County and Parliamentary boundary reviews.

11 Proportionality and Committee Membership (Pages 21 - 24)

Report of Chief Executive

Summary

To gain agreement to the amended constitution of Committees for Municipal Year 2011/12 and to advise Council of political group nominations following the results of the Bicester North By-election.

Recommendations

Council is recommended to:

- (1) Agree that the allocation of the seats on the Committees that are subject to the political balance requirements be agreed as set out in Table 1 below following the results of the Bicester North by-election.
- (2) Appoint Members to serve on each of the Committees set out in Table 2 of the report in accordance with the nominations made by the Political Groups.

12 Declaration of Local Nature Reserve - Adderbury Lakes (Pages 25 - 28)

Report of Kevin Lane, Head of Service

Summary

To enable Members to decide whether to delegate authority to the Executive to consider requests from Parish Councils to delegate to them the power to establish Local Nature Reserves

Recommendations

Council is recommended:

- (1) To delegate to the Executive Lead Member the authority to consider requests from Parish Councils to delegate to them the power to establish local nature reserves.

Councillors are requested to collect any post from their pigeon hole in the Members Room at the end of the meeting.

Information about this Agenda

Apologies for Absence

Apologies for absence should be notified to democracy@cherwell-dc.gov.uk or (01295) 221587 prior to the start of the meeting.

Declarations of Interest

Members are asked to declare interests at item 2 on the agenda or if arriving after the start of the meeting, at the start of the relevant agenda item. The definition of personal and prejudicial interests is set out in the constitution. The Democratic Support Officer will have a copy available for inspection at all meetings.

Personal Interest: Members must declare the interest but may stay in the room, debate and vote on the issue.

Prejudicial Interest: Member must withdraw from the meeting room and should inform the Chairman accordingly.

With the exception of the some very specific circumstances, a Member with a personal interest also has a prejudicial interest if it is one which a Member of the public with knowledge of the relevant facts would reasonably regard as so significant that it is likely to prejudice the Member's judgement of the public interest.

Local Government and Finance Act 1992 – Budget Setting, Contracts & Supplementary Estimates

Members are reminded that any member who is two months in arrears with Council Tax must declare the fact and may speak but not vote on any decision which involves budget setting, extending or agreeing contracts or incurring expenditure not provided for in the agreed budget for a given year and could affect calculations on the level of Council Tax.

Evacuation Procedure

When the continuous alarm sounds you must evacuate the building by the nearest available fire exit. Members and visitors should proceed to the car park as directed by Democratic Services staff and await further instructions.

Access to Meetings

If you have any special requirements (such as a large print version of these papers or special access facilities) please contact the officer named below, giving as much notice as possible before the meeting.

Mobile Phones

Please ensure that any device is switched to silent operation or switched off.

Queries Regarding this Agenda

Please contact James Doble, Legal and Democratic Services james.doble@cherwell-dc.gov.uk, (01295) 221587